

Election Process & Vote Counting Committee for Contested Liederkrantz Elections

A committee shall be appointed for the purpose of organizing a fair election process and counting the ballots of a contested Liederkrantz election.

Appointment Process:

- At Monthly Membership Meetings, the Officers will ask for six (6) to nine (9) Liederkrantz members, in good standing, to volunteer to be on the committee.
- If more than nine members volunteer, nine (9) will be chosen randomly by drawing names.
Note: A member with less than one year of membership is eligible to serve on this committee.

Qualifications for Committee Members

- **Impartiality:** Members must remain neutral; anyone closely tied to a candidate should not serve on this committee.
- **Experience or Knowledge:** Members with experience in elections or an understanding of Club governance would be beneficial.
- **Availability and Commitment:** Members should be available to meet, handle election logistics, and ensure the voting process is conducted fairly and transparently.

Organization of the Committee:

- The Election Committee shall meet, select a chairman and proceed with the items outlined below.
- The chairman, with the help of committee members, shall be responsible for the election process and for running the election portion of the Election Membership Meeting.

Ballot Design

- The Election Committee shall work closely with the Nomination Committee for a list of approved candidates. (see Nomination Committee SOP)
- Ballots shall be designed for efficient tabulating of results; for example, contested positions on one section of the ballot and non-contested positions on a separate section.

Campaigning

Once it is determined who will be on the Ballot, those candidates shall be notified of the following:

- No campaigning while volunteering. Campaigning at the Club should be on the candidate's own time.
- A "meet & greet / questions" night could be arranged if the Election Committee and candidates believe it would be beneficial.

Meeting Location and Time

- If it is likely that the Fire Code Capacity of the Clubhouse could be exceeded during the election meeting, then the meeting shall be held at the pavilion regardless of the weather.
- Membership meetings normally start at 7:30 p.m.; but if there are many contested positions, this committee may consider an earlier starting time to proceed with some steps in the election meeting, such as dispensing ballots. An earlier starting time shall be properly communicated to Club Members in advance.
- If an election is held at the pavilion:
 - The "Fest" sound system shall be utilized.